



## **Board of Governors of the Guildhall School of Music and Drama**

**Date:** MONDAY, 7 SEPTEMBER 2015  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy John Bennett (Chairman)  
Alderman David Graves (Deputy Chairman)  
Sir Andrew Burns  
Deputy John Chapman  
Christina Coker  
Neil Constable  
Marianne Fredericks  
Lucy Frew  
Jo Hensel  
Gareth Higgins  
Michael Hoffman  
Paul Hughes  
Professor Barry Ife  
Vivienne Littlechild  
Jeremy Mayhew  
Kathryn McDowell  
Alderman William Russell  
John Scott  
Jeremy Simons  
Angela Starling  
Alex Tostdevine

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**Lunch will be served in the Guildhall Club at 1pm**  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# **AGENDA**

## **Principal's Introduction to the Agenda**

The School has been exceptionally busy during the summer vacation and a number of strategic issues have arisen, largely following the outcome of the 2015 General Election. The principal issues concern finance and the assessment of teaching quality, both of which follow in different ways from the Chancellor's summer budget and associated announcements by the new minister with responsibility for higher education, Jo Johnson. These issues, together with an outline analysis of the implications for the School, are discussed in the Principal's Strategic update (item 11). Given the degree of uncertainty in the system, much of which will not be resolved for at least six months, the School is proposing to defer a full review of the strategic plan until 2016. However, the majority of the items covered in this agenda will be addressed in a short, sharp strategic 'wash and brush up' during the autumn term. The Board is therefore asked to consider and advise as appropriate.

Other items are largely for information and cover summer term performances, summer schools at home and abroad, summer works in Silk St and the Centre for Music (Principal's General report, item 5). The annual safeguarding report (item 6) raises no issues of concern. Two substantive reports on under-18 provision (items 12a and 12b), together with mention of the CYM regional centres bring the Board up to date with the extent of the activity and the ways in which it plays to the national agenda for music education. The annual report on fundraising (item 13) underlines the long-term achievements of the fundraising team as well as signalling preparations for the next phase. Capital Cap and Finance reports (items 14, 16 and 17) underline the general message of the agenda that, no matter how well the School is performing educationally and artistically, the economic environment remains tough and the level of strategic challenge is undiminished.

Those items which it is proposed can be approved or noted without discussion are marked with a star (\*). It is open to any Governor to request that an item be unstarred and subject to discussion. Governors may inform the Town Clerk of this request prior to the meeting, or the Chairman at the start of the meeting.

### Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**
  - a) **Public Minutes of the Board**  
To agree the public minutes and summary of the meeting held on 11 May 2015.  

**For Decision**  
(Pages 1 - 8)
  - b) **\*Public Minutes of the Audit & Risk Management Committee**  
To receive the public minutes of the Audit & Risk Management Committee held on 24 July 2015.  

**For Information**  
(Pages 9 - 14)
4. **\*COUNTER-TERRORISM AND SECURITY ACT**  
Report of the Remembrancer.  

**For Information**  
(Pages 15 - 38)
5. **PRINCIPAL'S GENERAL REPORT**  
Report of the Principal.  

**For Information**  
(Pages 39 - 44)
6. **ANNUAL SAFEGUARDING REPORT AND SAFEGUARDING POLICY**  
Report of the Safeguarding Lead, Guildhall School of Music and Drama.  

**For Decision**  
(Pages 45 - 80)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

9. **EXCLUSION OF THE PUBLIC**

**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**Part 2 - Non Public Agenda**

10. **NON PUBLIC MINUTES**

a) **Non Public Minutes of the Board**

To agree the non-public minutes of the meeting held on 11 May 2015.

**For Decision**  
(Pages 81 - 86)

b) **\*Non Public Minutes of the Audit & Risk Management Committee**

To receive the non-public minutes of the Audit & Risk Management Committee held on 24 July 2015.

**For Information**  
(Pages 87 - 90)

11. **PRINCIPAL'S STRATEGIC UPDATE**

Non Public Report of the Principal.

**For Information**  
(Pages 91 - 98)

12. **UNDER 18 MATTERS**

a) **National Music Plan and cultural hub provision**

Report of the Vice Principal & Director of Music.

**For Information**  
(Pages 99 - 118)

b) **Barbican/Guildhall Creative Learning**

Report of the Director of Creative Learning.

**For Information**  
(Pages 119 - 140)

13. **DEVELOPMENT & ALUMNI RELATIONS OFFICE ANNUAL REPORT  
2014-15**

Report of the Head of Development, Guildhall School of Music & Drama.

**For Information**  
(Pages 141 - 150)

14. **BARBICAN AND GSMD CAPITAL CAP REPLACEMENT**  
Report of the Chamberlain.  
  
**For Information**  
(Pages 151 - 168)
15. **GUILDHALL SCHOOL SCHOLARSHIPS FUND**  
Report of the Principal of the Guildhall School of Music and Drama.  
  
**For Information**  
(Pages 169 - 176)
16. **5 YEAR FORECASTS SUBMITTED TO HEFCE AS PART OF THE ANNUAL ACCOUNTABILITY RETURN**  
Report of the Chief Operating and Financial Officer.  
  
**For Decision**  
(Pages 177 - 184)
17. **\*FINANCE UPDATE**  
Report of the Chief Operating & Financial Officer.  
  
**For Information**  
(Pages 185 - 196)
18. **\*DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND/OR URGENCY PROCEDURES**  
Report of the Town Clerk.  
  
**For Information**  
(Pages 197 - 198)
19. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Part 3 - Members Only**

21. **CONFIDENTIAL MINUTES**  
To agree the Confidential minutes of the last meeting held on 11 May 2015.  
  
**For Decision**
22. **CYM AND JAZZ**  
The Principal to be heard.

**For Information**